

BGANZ Professional Development Award Guidelines 2024

Purpose

To contribute to the ongoing training and development of BGANZ members, which will bring a benefit to the individual, their institution and BGANZ.

Award Details

1. One BGANZ Professional Development Award to the value of up to \$2,000 (AUD) will be offered in 2024 with the closing date Friday 1 November 2024.
2. The award is to be used for professional development opportunities, including but not restricted to a study trip/travel to botanic gardens or associated relevant institutions, groups or individuals. It could be to undertake field and/or collection trips, to attend a relevant conference or seminar, or to attend a specific training course. These opportunities may be in any country in the world, including Australia and New Zealand. Please see the examples of past winners, available on our [website](#).
3. The award is open to all BGANZ Institutional Members (remember: if your organisation is a member of BGANZ – so are all its employees) from any department or role within the organisation, e.g. education, marketing, research or horticulture.
4. There are no restrictions on applications for the award such as previous experience, qualifications or age.
5. All applications are to be lodged by the due date, with review and selection to be carried out by the BGANZ Awards Committee.
6. The award must be used within the 12-month period immediately following its announcement or it is forfeited.
7. The successful applicant is required to present a report for publication in *THE BOTANIC GARDENER* 1 month after completing the professional development. Assistance with editing will be provided.
8. The award must be used to support the BGANZ member's professional development and must be related to the work of the BGANZ community. In all cases the BGANZ Awards Committee will decide on the suitability of the candidate's proposed use of the award.

Application process

Complete the [online Application Form](#) and submit before the closing date.

Please contact Rebecca Harcourt secretariat@bganz.org.au if you have any questions or need help completing the form.

Selection Criteria

Completed applications will be evaluated by the BGANZ Awards Committee according to the criteria of:

1. Benefit to the applicant's career development
2. Benefit to the BGANZ community (e.g., new ideas and techniques that may improve efficiency and effectiveness)
3. Advances the aims of botanic gardens (e.g. plant science, conservation, outreach, engagement)
4. Demonstrates the values of BGANZ: openness, integrity and transparency, learning and motivation, leading sector excellence.
5. Completeness of the application and supporting documents provided with application (if applicable).
6. Approval by your direct Manager, who must submit the [online Award Application Approval Form](#) from their own email address.